



Employment Opportunity Operations Control Center Manager

Competition#: 4N19-030
Wage: Commensurate with Experience
Hours of Work: Permanent Full-time
Location: Whitehorse, Yukon
Closing Date: Wednesday, April 17, 2019 (1700 PST)

Air North, Yukon's Airline has always taken pride in providing the most authentic Yukon hospitality experience to all its customers. In 2016 Air North, Yukon's Airline was named the second most-loved airline in the world. This is a testament to the dedication and hard work of Air North's employees and the loyalty of their customers. Air North has scheduled service between Whitehorse, Vancouver, Kelowna, Calgary, Edmonton, Ottawa, Yellowknife and Victoria.

Reporting to the Director of Flight Operations (DFO), the OCC Manager is responsible for managing Air North's operational control center. As the main point of contact for flight operations, the incumbent oversees irregular operation contingencies and maximizes the airline's ability to operate flights safely.

Duties and Responsibilities include:

- Manage the day-to-day operation
- Provide leadership to various airline operation teams
- Manage the recovery of flight schedules during IROP situations
- Oversee crew and aircraft scheduling
- Manage record keeping of flight plans, schedule and pairings
- Work with the Company safety office and act as a subject matter expert for Flight Ops
- Ensure correct information is forwarded on to dispatch
- Ensure that all flights are safely and efficiently planned and monitored with established standards and regulations
- Thorough knowledge of Civil Air Regulations (CARs)

Qualifications/Conditions of Employment

- Extensive knowledge of CARs, particularly crew duty
- Ability to read and understand aviation weather, METAR and TAF
- Familiarity with aircraft weight and balance
- Basic understanding of eAPIS and API
- Experience in Flight Crew Scheduling would be an asset
- A proven ability to make critical decisions, sometimes with limited information
- Demonstrated supervisory experience
- Must be able to obtain a Transport Canada Restricted Area Identification Card (RAIC)
- Must be able to obtain a valid Restricted Operators Certificate – Aeronautical (ROC-A)
- Must be legally entitled to work in Canada
- Must be willing to relocate to Whitehorse, Yukon, Canada

How to Apply

Quoting competition #4N19-030, please submit your resume and cover letter to the Human Resources Department by Wednesday, April 17, 2019 (1700PST) to:

Email: careers@flyairnorth.com
In Person: Air North Office, 150 Condor Road, Whitehorse, Yukon

We wish to express our appreciation to all applicants for their interest in this position. Due to the substantial volume of applications we receive, only candidates selected for an interview will be contacted. Applicants must clearly indicate that they meet the minimum qualifications to be considered for a position.

Air North, Yukon's Airline is committed to employment equity, and has been serving Yukoners for over 40 years. We offer competitive wages, an attractive benefits package including great travel perks, and an enriching work environment for our 500+ employees.

flyairnorth.com

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